

OAKLAND CITY COUNCIL
FEBRUARY 10, 2025
REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building and was called to order by Mayor Brant Miller at 7:00p.m. Pledge of Allegiance was said. Council Members present were Applegate, Bernard, Moniz, Perkins and Reed. City staff present was City Administrator/Clerk Marissa Lockwood. Motion by Moniz, second by Reed to approve the agenda. 5 ayes, motion carried.

Open forum was held. No public comments.

Motion by Bernard to approve the consent agenda including January Clerk Report, February Claims, January Library Report, Golf Course Report, Animal Control Report, minutes from January 13th regular session and January 30th special session, and fire department minutes. Second by Moniz. Roll call. 5 ayes, motion carried.

Discussion was held concerning the renewal of health insurance. Motion by Perkins to renew the current Wellmark Blue Cross plan at a 7.84% increase. Second by Bernard. 5 ayes, motion carried.

Issues with current financial and utility billing software were discussed. Clerks have had demonstrations of four different software programs and received pricing proposals from three of them. Lockwood recommended switching to Edmunds GovTech for \$34,000 with a \$10,500 annual support fee after the first year. Motion by Reed, second by Perkins to approve the purchase of Edmunds GovTech software and support. 5 ayes, motion carried.

Motion by Perkins to approve setting the date for the Proposed Property Tax Levy public hearing for March 27, 2025, at 5:00pm. Second by Moniz. 5 ayes, motion carried.

Motion by Perkins to approve Resolution 2025-02-01 "Setting Public Hearing of Proposed Conveyance of Real Estate Owned by the City of Oakland", conveying 318 Oakland Avenue to the Oakland Industrial Foundation. The hearing will be held March 10, 2025, at 7:00p.m. Second by Applegate. Roll call. 5 ayes, motion carried.

Personnel committee discussion was held concerning annual evaluation of City Administrator/Clerk Marissa Lockwood. Motion by Bernard, second by Moniz to approve Resolution 2025-02-02 "Setting Employee Wages" giving Lockwood an increase of 5% to \$82,152.78 per year. Roll call. 5 ayes, motion carried.

Lockwood gave the written Crew Report in Billings' absence. Billings, Bees and Keisel are at IRWA annual conference in Des Moines. Recently had a manhole overflow due to "rags" plugging it. Had to have a contractor come out and jet and vac the line. DNR conducted the sanitary survey of the water system, and it went really well. No deficiencies were noted, only some recommendations for the water system. Planning well and raw water main maintenance to help with source water flows, as levels are continuing to drop. Pool issues were discussed, hope to have more information to make a decision on repairs and opening at the March meeting.

Lockwood gave the Clerk's Report. Reported on some planning and zoning discussions. Working through budget numbers to get them finalized. Preparing for Peterson to take maternity leave.

Miller gave the Mayor's Report. Preparing for snow removal later this week.

Motion by Moniz, second by Bernard to adjourn. 5 ayes, motion carried.

Adjournment 7:37p.m.

AGRIVISION	325G COMPACT TRACK LOADER	69804.69
ANDERSON SERVICE	WINDOW WASHING	100.00
BILLINGS JOSH	PHONE REIMB	40.00
BURNHAM ELECTRIC	ELECTRICAL REPAIRS	1545.00
COUNCIL BLUFFS FIRE DEPT	ALS TIER	300.00
CUSTOM COMFORT	HVAC REPAIRS	280.00
EFTPS	PAYROLL LIABILITIES	11844.22
FARM SERVICE COOP	FUEL	774.16
FIRST INTERSTATE BANK	SERVICE CHARGES	99.80
FRONTIER COMMUNICATIONS	PHONE	119.87
GOLDEN HILLS RC&D	REIMB 1/2 TREE REMOVAL	1250.00
HACH COMPANY	ANALYSIS SUPPLIES	854.34
HAWKINS INC	CHEMICALS	5563.39
HOA	SCREENCONNECT HOSTING	600.00
HOME SERVE USA	SERVLIN PREMIUMS	3526.70
HOTSY EQUIPMENT CO	SERVICE HOTSY	484.42
IA DEPT OF REVENUE	WET FEE & SALES TAX JAN 2025	6274.49
IIMC	DUES	195.00
IMFOA	DUES	100.00
IOWA DCI	BACKGROUND CHECK FD	15.00
IOWA ONE CALL	LOCATES	5.40
IPERS	BENEFITS	11760.70
JENNIE ED HOSPITAL PHARM	EMS SUPPLIES	141.65
JONES AUTOMOTIVE	SET UP NEW AMBULANCE	1169.76
JP LUMBER	SUPPLIES	165.58
KIESEL GALE	PHONE REIMB	40.00
M K MILLS TREE SERVICE	SANITATION CONTRACT	11499.25
MATHESON TRI GAS	CHEMICALS	411.42
MENARDS	SUPPLIES	389.91
MIDAMERICAN ENERGY	UTILITIES	12370.37
MIDWEST LABORATORIES INC	ANALYSIS	302.20
MUNICIPAL SUPPLY INC	REPAIR CLAMPS	2162.30
NAPA OAKLAND	SUPPLIES	9.98
NISHNABOTNA VALLEY REC	UTILITIES	6202.54

OMNITEL COMMUNICATIONS	PHONE/INTERNET	369.13
ORKIN	PEST CONTROL	1078.62
PITNEY BOWES POSTAGE	POSTAGE	601.00
POSTMASTER	POSTAGE	300.16
POTT COUNTY TREASURER	PCRC USE DEC 2024	818.30
PRINCIPAL LIFE GROUP	BENEFITS	92.97
SAMS CLUB MC/SYNCR	SOFTWARE/SUPPLIES/TRAINING	1218.56
SCHLEGEL KYLE	REIMB	35.31
SMITH JR VIRGIL	PHONE REIMB	40.00
SNYDER & ASSOCIATES	ENGINEERING FEES	13752.68
STAPLES	SUPPLIES	223.89
STRYKER MEDICAL	AMBULANCE SET UP	581.32
THE FILTER SHOP INC	FILTERS	297.30
TREASURER - STATE OF IOWA	PAYROLL LIABILITIES	1677.48
UMB BANK, N.A.	DISSEMINATION AGENT SERVICES	500.00
UNIFIRST CORPORATION	MATS MOPS RAGS	203.24
UNITED STATES TREASURY	GARNISHMENT	1123.08
US BANK EQUIPMENT FINANCE	COPIER	143.75
UTILITIES SERVICE GROUP	CONTRACT SERVICES	1600.00
VC3 INC	IT IN A BOX	800.74
VERIZON WIRELESS	CELL PHONE	93.71
WELLMARK BC/BS OF IOWA	HEALTH BENEFITS	19081.38
DEPOSIT REFUNDS	WATER DEPOSIT REFUNDS	52.56
PAYROLL CHECKS	WAGES	40740.98
TOTAL		235828.30

General Fund	Income	277076.38	Expense	144655.46
Local Option Fund	Income	34125.76	Expense	0
Debt Service Fund	Income	1020.68	Expense	0
TIF Fund	Income	6543.73	Expense	0
Water Fund	Income	101104.00	Expense	213476.68
Sewer Fund	Income	25933.17	Expense	7186.47
Sanitation Fund	Income	15619.82	Expense	16132.51
Road Use Fund	Income	18108.16	Expense	25087.98
January Totals	Income	429531.70	Expense	403539.10

Mayor

City Administrator/Clerk