

OAKLAND CITY COUNCIL
 FEBRUARY 8, 2021
 REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building Community Center and was called to order by Mayor Brant Miller at 7:00p.m. Pledge of Allegiance was said. Council Members present were Bernard, Moniz, Newberg, Perkins and Rollins. City staff present were Public Works Director Mike Baragary and City Administrator/Clerk Marissa Lockwood. Public present were Darin Ford, JR Becker, Veva Larson, Cathey Grosvenor, Kari Rose and Kevin Schechinger. Motion by Moniz, second by Bernard to approve the agenda. 5 ayes, motion carried.

Open forum was held. No public comments.

Motion by Rollins to approve the consent agenda including: Clerk Report, February Claims, Library Report, Golf Course Report, Sheriff's Report, Animal Control Report, minutes from January 11th regular session, Fire Department minutes. Second by Moniz. Roll call. 5 ayes, motion carried.

Public hearing concerning fiscal year 2022 maximum property tax levy was opened at 7:04p.m. No public comments. Hearing closed at 7:05p.m. Motion by Perkins to approve Resolution 2021-02-01 approving maximum property tax levy for fiscal year 2022. Second by Moniz. Roll call. 5 ayes, motion carried. Motion by Moniz, second by Bernard to set fiscal year 2022 budget certification hearing for March 8, 2021 at 7:00p.m. 5 ayes, motion carried.

Kari Rose, Eckels Memorial Library Director, introduced herself, updated on library statistics, projects, improvements, programs and presented the proposed library budget for fiscal year 2022. Library is proposing a \$37,000 shortfall in the 2022 budget and is asking for the City's assistance in covering the deficit. City budget is tight and Perkins suggested the library come up with a five year plan for projects and improvements. City will look into options to assist with funding and discuss further at next meeting.

Veva Larson discussed repairs needed to Hackett Drive on behalf of the Hackett Drive Condo Association. There are significant dips in the street and the Association is asking for the street to be moved up on the street repair priority list, it is currently near the bottom of the list from the study completed by the engineers. Miller figured an estimate of \$147,000 to mill and relay asphalt, based off of previous street repairs that were done in 2019. Council will look at the street and see what options there are for repairs.

Bids were opened for asbestos monitoring for the HMGP flood buyout project. Motion by Newberg to approve bid from Blohm Inspection/Environmental Services Inc. in the amount of \$2,145. Second by Perkins. 5 ayes, motion carried. No abstract service bids were received, Lockwood will work with MAPA and Iowa Homeland Security to determine how to proceed with receiving no bids.

Motion by Moniz, second by Rollins to approve Resolution 2021-02-02 Adopting the National Incident Management System and Pottawattamie County NIMS Implementation Plan. Roll call. 5 ayes, motion carried.

Pool season was discussed. Motion by Newberg to advertise for lifeguards. Second by Bernard. 5 ayes, motion carried. Motion by Rollins to approve reimbursing lifeguards for half of lifeguard certification class fee after first year and half after second year upon completion of season and receiving positive recommendation from pool manager. Second by Newberg. 5 ayes, motion carried.

Bernard discussed volunteer coordination website justserve.org that is available to post projects on when looking for volunteers and for people looking for volunteer opportunities. Site is free for anyone to use. Council agreed it would be a good resource for organizations in town and if the city has any projects come up in the future.

Discussion was held on holiday banners. Majority of banners are worn out due to wind, weather and being hit by big equipment. Motion by Newberg to discontinue current holiday banner program and look at a new program with guidelines and a timeframe for replacement, etc. Second by Perkins. 4 ayes, Moniz – no. Motion carried.

New subdivision plans and incentives were discussed. Motion by Moniz to create a Residential Planning and Development Committee with two city council representatives, two planning and zoning representatives, mayor, city administrator and public works director. Committee will discuss guidelines for subdivision development incentives and will meet with the developers, then bring to city council. Newberg and Perkins will be council representatives. Second by Bernard. 5 ayes, motion carried.

Personnel Committee discussion was held. Bees, Lockwood and Hering all denied closed session for employee evaluations. Motion by Newberg to approve Resolution 2021-02-03 "Setting Employee Wages" giving Bonni Hering a 3% increase to \$17.41 per hour. Second by Moniz. Roll call. 5 ayes, motion carried. Motion by Moniz, second by Perkins to approve Resolution 2021-02-04 "Setting Employee Wages" giving Marissa Lockwood a 3% increase to \$66, 950 per year. Roll call. 5 ayes, motion carried. Motion by Newberg to approve Resolution 2021-02-05 "Setting Employee Wages" giving Dylan Bees an increase of 3% to \$40,747 per year. Second by Perkins. Roll call. 5 ayes, motion carried.

Baragary gave the Crew Report. Waiting for weather to improve to continue well maintenance project. Water main break repaired today. Working on repairing rusted out dumpsters.

Lockwood gave the Clerk Report. Update on recycling, Matt Mills will attend March meeting to discuss options. Audit report is available.

Miller gave the Mayor's Report. Mask requirement will continue in city owned buildings and for city employees. Working on UTV ordinance.

Council commended snow removal efforts.

Motion by Moniz, second by Rollins to adjourn. 5 ayes, motion carried.

Adjournment 8:47p.m.

ACE INDUSTRIAL SUPPLY INC	TOOLS	468.60
ANDERSON SERVICE	WINDOW WASHING	85.00
AUDITOR OF STATE	AUDIT FILING FEE	425.00
BRAMMAN KRIS	REIMBURSEMENT	35.00
BROECKELMAN & ASSOC. P.C.	AUDIT SERVICES	3308.48
BURNHAM ELECTRIC	WELL HOUSE HEATERS/ELECTRICAL	3471.66
CAHOY PUMP SERVICES INC	WELL REPAIRS	15039.00
CUMMINS SALES AND SERVICE	GENERATOR REPAIRS	440.25
DA DAVIDSON	DISSEMINATION AGENT SERVICES	1000.00
ECKERT PLUMBING	FD REPAIRS	209.02
ED M. FELD EQUIP COMPANY	FIRE DEPT SUPPLIES	420.00
EFTPS	PAYROLL LIABILITIES	8274.71

EMERGENCY APPARATUS MAINT	FD VEHICLE REPAIR	363.90
FARM SERVICE COOP	FUEL	405.01
FRONTIER COMMUNICATIONS	PHONE	93.70
GREAT AMERICAN FINANCIAL	COPIER	126.78
HACH COMPANY	ANALYSIS SUPPLIES	144.84
HAWKINS INC	CHEMICALS	2602.10
IA DEPT OF REVENUE	WET FEE/SALES TAX	3198.00
IIMC	DUES	175.00
IMFOA	DUES	100.00
IOWA ONE CALL	LOCATES	47.70
IPERS	BENEFITS	5128.84
JEFFERSON FARM & AUTO	VEHICLE REPAIRS	36.36
JP LUMBER	SUPPLIES	54.30
KIMBALL MIDWEST	TOOLS	108.43
KLAHN DERRICK	PHONE REIMBURSEMENT	40.00
LOCKWOOD MARISSA	REIMBURSEMENT	61.70
M K MILLS TREE SERVICE	SANITATION CONTRACT	10151.25
MATHESON TRI GAS	CHEMICALS	320.54
MIDWEST LABORATORIES INC	ANALYSIS	549.06
MOORE, BRAETON	PHONE REIMBURSEMENT	40.00
NAPA OAKLAND	SUPPLIES/REPAIRS	139.95
NISHNABOTNA VALLEY REC	UTILITIES	6135.91
OMNITEL COMMUNICATIONS	PHONE/INTERNET/TV	427.86
PAYMENT SERVICE NETWORK	DATA PROCESSING	9.95
POSTMASTER	POSTAGE	155.53
POTT COUNTY RECORDER	RECORDING FEES	17.00
POTT COUNTY TREASURER	JAN2021 RECYCLE CENTER USAGE	389.00
PRINCIPAL LIFE GROUP	BENEFITS	110.10
QUICK MED CLAIMS	EMS BILLING	139.40
RUBACKS	SUPPLIES	11.94
SAMS CLUB MC/SYNCB	SHIPPING/SUPPLIES/EQUIPMENT	2426.54
SNYDER & ASSOCIATES	ENGINEERING FEES	1015.00
STANDARD AUTO SERVICE	FUEL	207.49
STANEK FIRE PROTECTION	CONTRACT SERVICE	135.00
STATE HYGIENIC LABORATORY	ANALYSIS	414.00
SUNBELT INSURANCE GROUP	SERVLIN PREMIUMS DEC20 JAN21	3226.30
TREASURER - STATE OF IOWA	PAYROLL LIABILITIES	1323.00
UNIFIRST CORPORATION	MATS MOPS RAGS	172.13
VERIZON WIRELESS	CELL PHONE	229.77
VESSCO INC	ANALYSIS SUPPLIES	464.15
WELLMARK BC/BS OF IOWA	HEALTH BENEFITS	9349.12
WEX BANK	FUEL	801.87
DEPOSIT REFUNDS	WATER DEPOSIT REFUNDS	506.80
PAYROLL CHECKS	WAGES	26547.19
TOTAL		111279.23

General Fund	Income	70093.86	Expense	38524.55
Local Option Fund	Income	20283.98	Expense	0
TIF Fund	Income	5839.41	Expense	0
Debt Service Fund	Income	1171.20	Expense	0
Water Fund	Income	53277.14	Expense	45009.75
Sewer Fund	Income	4957.24	Expense	7052.39
Sanitation Fund	Income	13891.32	Expense	15809.30
Road Use Fund	Income	17665.20	Expense	17997.84
January Totals	Income	187179.35	Expense	124393.83

Mayor

City Administrator/Clerk