

SERVICE APPLICATION FORM

Name: _____

Service Address: _____

Mailing Address: _____

Phone: _____ Email: _____

Alternate/Emergency Contact Person: _____ Phone _____

PROPERTY OWNERS Utility Deposit	RENTERS Utility Deposit
\$50.00	\$100.00
<p>Forms of payment accepted for deposits: Check, Cash, Debit or Credit. An additional 2.75% non-refundable convenience fee is required for a debit or credit card deposit payment. The deposit is held and applies to your final bill when you move out/sell the home. _____ New construction _____ Existing home</p> <p>Date of Possession: _____</p>	<p>Forms of payment accepted for deposits: Check, Cash, Debit or Credit. An additional 2.75% non-refundable convenience fee is required for a debit or credit card deposit payment. The deposit is held and applied to your final bill when you move out. Landlord's Name & Contact Information: _____ Date of Occupancy: _____</p>

First bill date: _____

- ❖ Bills are mailed out the first business day of each month and payments are due the 17th of the month by 4:30p.m.
- ❖ If not paid by the 17th - a \$10.00 penalty will be assessed and a Delinquent Notice is mailed. Forms of payment accepted: checks, cash, debit, credit, ACH, and online. Debit and credit card payments are accepted in the office and on our website, www.cityofoaklandiowa.com (an additional convenience fee is required). There is no charge for our recurring ACH payment service. ACH payments are deducted from a checking or savings account on the 15th of each month. Payments may be mailed to: City of Oakland, P.O. Box 396, Oakland, IA 51560. A payment drop is available at Oakland City Hall, 614 Dr. Van Zee Rd.
- ❖ Remote meter readings are collected automatically by the city around the 25th of each month.

I have received the utility billing information & understand the penalties for late payment.

Signature: _____ Date: _____

RECEIPT Date: _____ Deposit: \$ _____
 Cash Check # _____ Card - Convenience Fee: \$ _____