

OAKLAND CITY COUNCIL  
 SEPTEMBER 10, 2018  
 REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building Council Chambers and was called to order by Mayor Brant Miller at 7:00p.m. Pledge of Allegiance was said. Council Members present were Moniz, Newberg, Perkins, Rollins and Wede. City staff present were Public Works Director Mike Baragary and City Clerk Marissa Lockwood. Also present were Cathey Grosvenor and Vickie Gann.

Motion by Newberg, second by Perkins to approve the agenda. 5 Ayes, motion carried.

Open forum was held. Vickie Gann, with the Eckels Memorial Library Board presented information on a “library” sign the Board wants to put up in front of the library to draw more attention to the location. City Council had no issues with the proposal.

Motion by Moniz to approve the consent agenda including: August Clerk Report, September Claims, August Senior Center Report, Library Report, Golf Course Report, Sheriff’s Report, minutes from August 13<sup>th</sup> regular session, fire department minutes from June, July and August, liquor license renewal for Standard Auto Service Corp., Resolution 2018-09-01 Street Financial Report for Fiscal Year 2018 and Resolution 2018-09-05 Placing Lien on Property. Second by Wede. Roll call. 5 Ayes, motion carried.

Motion by Newberg, second by Perkins to approve Resolution 2018-09-03 “Approving and Adopting a Revenue Purpose Statement for the Use or Expenditure of Fee Revenues from Proposed Electric Franchise Fees” and setting a public hearing date concerning Ordinance 52 for October 8, 2018 at 7:00p.m. Roll call. 5 Ayes, motion carried. Ordinance 52 amends Section 14 of Ordinance No. 48 to change the electric franchise fee from 0% to 1%.

Discussion was held concerning purchasing a new mower to be shared with the golf course for mowing steep banks. Motion by Perkins, second by Moniz to purchase a John Deere Z970R ZTrak mower from AgriVision in the amount of \$12,900 with the City paying half and the golf course board paying half. 5 Ayes, motion carried.

Concrete entries at the City Services Building were discussed. During heavy rains, water runs in to the entryways due to the concrete not being sloped correctly. Motion by Wede to approve bid from Just Concrete for \$6450 to tear out and pour new concrete at the three entries and lower the curbs on the North side with an additional \$1500 to install footings if found to be needed. Second by Rollins. 5 Ayes, motion carried. Caulking joints and sealing cracks in the parking lot was discussed, will get bids.

Motion by Wede, second by Perkins to approve Resolution 2018-09-02 “Amending Return to Work and Temporary Modified Assignment Policy”. Roll call. 5 Ayes, motion carried.

Motion by Newberg to approve Resolution 2018-09-04 “Adopting a General Safety Manual”. Second by Perkins. Roll call. 5 Ayes, motion carried.

Discussion was held on purchasing new municipal fund accounting and utility billing software. Motion by Newberg, second by Wede to replace current software programs (QuickBooks and RVS) with Summit Software for \$16,275 plus \$2,165 annual support and maintenance. 5 Ayes, motion carried.

Motion by Perkins, second by Rollins to approve Resolution 2018-09-06 “Setting Employee Wages” giving Mike Baragary a 3% increase to \$103,000.06. Roll call. 5 Ayes, motion carried.

Baragary gave the Crew Report. Working on getting roofs repaired and replaced from hail damage insurance claim. Borrowed Underwood’s striping machine to stripe Main Street and Oakland Avenue. Gates Street and Pullen Avenue street project has been set back due to weather but will be completed this fall.

Lockwood gave the Clerk’s Report. Audit went well. Have had a lot of weddings lately.

Miller gave the Mayor’s Report. Still working on Planning & Zoning ordinance update. Will meet with SWIPCO again September 26<sup>th</sup>. Goal is to have completed around the first of the year. Decorative pole banners were discussed. Banners are reaching their lifespan and costing a lot to have changed and repair/replace. Very few sponsor panels left due to wear and tear. Council agreed to begin phasing them out.

Motion by Moniz to adjourn. Second by Perkins. 5 Ayes, motion carried.

Adjournment 8:21p.m.

Aflac	benefits	48.12
All Things Garage	repairs	2800.00
Anderson Services	window washing	165.00
Applegate Electric	contract service	1250.00
ARMtech Insurance Services	crop insurance	4376.00
City of Oakland	petty cash	58.64
Colvin, Shelley	water deposit refund	50.00
Coop’s Services	shaping & seeding	124.00
Council Bluffs Fire Dept	als tier	100.00
Counsel Office & Document	copier contract	172.79
Cummins Central Power, LLC	contract service	1249.50
Danker, Carole	water deposit refund	78.04
EFTPS	payroll liabilities	6658.26
EMS Billing Services Inc.	contract service	480.71
Estremera, Martin	water deposit refund	49.39
Ford, Niki	comm. bldg deposit refund	200.00
Frontier Communication	telephone/internet/dish	842.34
Guyer Machine Shop, Inc.	repairs	14.38
Hackett, Kelsey	comm. bldg deposit refund	250.00
Hawkins, Inc.	chemicals	6035.91
Henningsen Const., Inc.	cold patch	198.45
Hummel, Helen	water deposit refund	7.50
IA Dept of Revenue	sales tax	5007.00
IMWCA	workers comp	1564.00
Iowa One Call	contract service	21.60
Iowa Waste Services, LLC	dumping fees	2258.33

IPERS	benefits	3447.40
Jefferson Farm & Auto, LLC	repairs	123.87
Jennie Edmondson Hospital Pharm	ems supplies	607.18
Journal-Herald	publishing	138.58
Kenealy, Cindy	reimbursement	24.08
Keystone Laboratories, Inc.	analysis	42.02
Life-Assist, Inc.	ems supplies	386.37
M K Mills Tree Service, Inc.	contract service	10257.60
Mangold Environmental Testing, Inc.	analysis	170.00
Matheson Tri-Gas Inc	chemicals	369.70
Mid American Energy Company	utilities	14009.18
Mid American Energy Company	utilities	72.52
Municipal Emergency Services	bunker gear	51799.37
Municipal Supply, Inc.	meters	980.07
Myers Construction	change lock	40.00
Namanny, Ed	water deposit refund	15.74
Nishnabotna Valley Rural Electric Coop.	utilities	3184.34
Orkin Pest Control	contract service	1078.62
Payment Service Network	ebilling	25.00
Payroll	wages	21715.63
Pierce Estate, Junellyn	water deposit refund	15.74
Pitney Bowes	postage	150.00
P-Nut's Plumbing	repairs	1616.97
Postmaster	postage	154.84
Pott. Co. Treasurer	PCRC fees	609.70
Principal Life	benefits	72.84
SAM's Club Discover	training/supplies/shipping	601.39
Sherman Company LLC	repairs	2510.00
Snyder & Associates, Inc.	engineering fees	1860.00
Standard Auto Service Corp.	fuel	460.88
Staples	supplies	192.57
Storage & Design Group	panel fold wall repairs	1215.00
Sunbelt Insurance Group	ServLine premiums	1437.20
Treasurer - State of Iowa	payroll liabilities	1296.00
Unifirst Corporation	contract service	147.94
Verizon Wireless	telephone	251.49
Wellmark BlueCross Blue Shield	benefits	4918.68
Wigen Companies, Inc.	contract service	10122.00
Total		170180.47

General Fund	Income	27777.45	Expense	52268.08
Golf Course Fund	Income	6591.75	Expense	12143.83
Water Fund	Income	70083.65	Expense	86328.00
Sewer Fund	Income	6268.58	Expense	1778.99
Sanitation Fund	Income	13726.19	Expense	12954.21
Road Use Fund	Income	31322.87	Expense	6753.61
August Totals	Income	155770.49	Expense	172226.72

---

Mayor

---

City Clerk