

CHAPTER 23

PARK AND RECREATION BOARD

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23.01 PARK AND RECREATION BOARD CREATED. A Park and Recreation Board is hereby created to advise the Council on the needed facilities to provide open space such as parks, playgrounds and community facilities or other forms of recreation. It shall also plan and oversee City programs and encourage other programs to enhance the leisure time of the residents of the community.

23.02 BOARD ORGANIZATION. The Board shall consist of five (5) voting members, residents of the City, plus one non-voting member living in the 482 telephone prefix qualifying as a rural member. Members shall be recommended by the existing Board and appointed by the Mayor with the approval of the Council, for overlapping terms of four (4) years. The Board shall choose from its membership a Chairperson, Vice Chairperson and Secretary to serve for two (2) years. Members shall serve without compensation, but may receive reimbursement for expenses incurred in the performance of their duties. Vacancies shall be filled, upon recommendation from the Board, in the same manner as the original appointment for the balance of the term.

23.03 DUTIES AND POWERS.

1. In addition to its duty to make a plan for recreation and for the facilities for recreation, and to update and revise these plans as required, the Board has authority over the properties and personnel devoted to parks and recreation, subject to the limitation of expenditures for salaries and supplies, contracts and capital outlays set forth in the annual budget provided by the Council for park and recreation operations. The Board shall cooperate with the Mayor or Council in the allotment of time of City employees for park and recreation purposes. The Chairperson shall order supplies by the procedures established by the Council for all departments of the City, and payment will be made by warrant/check written by the Clerk for invoices submitted and approved by the Board.
2. The Board may not pledge the credit or taxing power of the City. Any contract and/or agreement entered into by the Board is subject to review and approval by the council, but when so approved and to the extent such contracts and agreements are otherwise valid by law, shall be valid and not voidable by subsequent actions of the City.
3. The Board shall have such other duties and powers as the Council may, from time to time, establish by ordinance and which are not in conflict with State law.

23.04 MEETINGS OF THE BOARD. Meetings of the Board shall be at such times as the Board shall determine necessary, however, not less than once a month, at a date and place to be determined by the Board.

23.05 REPORT RESPONSIBILITIES. The Board shall make written reports to the Council of its activities from time to time as it deems advisable, or upon Council request. Its revenues and expenditures shall be reported monthly by the Clerk in the manner of other departmental expenditures, and a copy shall be provided to each member of the Board and in the Clerk's report to the Council.

23.06 RULES AND REGULATIONS. The Board has the power to make rules and regulations for the use of park or other recreational facilities or for the conduct of recreation programs, subject to the approval of the rules by the Council. Such rules shall be either posted on the facility or otherwise publicized in a manner to provide adequate notice to the using public. Violation of a rule or regulation so posted or publicized may be cause for denial of use of the facility or participation in a program, but such denial which extends more than seven (7) days may be appealed to the Board or to the Council for hearing. In addition, the violation, if it is a violation of this Code of Ordinances, may be prosecuted as a simple misdemeanor.

23.07 TREE BOARD. The Park and Recreation Board shall serve as the Tree Board and shall have the following duties and responsibilities:

1. The development and recommendation to the Council of a comprehensive plan for the development and maintenance of the trees and tree lawns within the City.
2. The selection and designation of a person to the Urban Forester for the City.
3. The adoption of arboricultural specifications and standards of practice to be observed within the City.
4. The development and publication of a list of desirable trees acceptable to the Board for planting in the tree lawns and other land owned by the City and a list of trees that are not suitable for planting.
5. The Board may require a contractor to post a bond in sufficient amounts to protect the City from any claims and costs including attorney fees, resulting from the contractor's work.