

OAKLAND CITY COUNCIL
 JANUARY 8, 2018
 REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building Council Chambers and was called to order by Mayor Brant Miller at 7:00p.m. Pledge of Allegiance was said. Council Members present were Moniz, Newberg, Perkins and Wede. City staff present were Public Works Director Mike Baragary and City Clerk Marissa Lockwood. Also present were Carm Pigneri, Cindy Kenealy, Dean Schechinger, Kevin Schechinger, Lyle Bentley, Angela Miller, Lee Norlem, Mary Lou Colvin and Betty Schmidt.

Motion by Moniz, second by Perkins to approve the agenda. 4 Ayes, motion carried.

Miller gave the Mayor's Report. Went over meeting procedure policy, especially section concerning public addressing the Council. Two year committee assignments are as follows: Newberg-Mayor Pro Tem, Personnel and Finance-Newberg/Perkins, Streets, Alleys and Buildings-Rollins/Wede, Parks and Pool- Moniz/Wede, Water, Sewer and Sanitation- Rollins/Moniz, and Public Safety- Perkins/Newberg.

Open forum was held. Betty Schmidt expressed concerns with holes in her property either from pests or erosion. Mayor Miller directed Baragary to look into what can be done to remedy the issues. Rollins entered the meeting at 7:06p.m. Cindy Kenealy asked the status of the cleanup of the area near the PEO garden along the highway. Miller stated he has been in contact with the DOT and they are looking into ownership of the parcel. Lee Norlem questioned if there are not enough rescue personnel. Miller explained the issues with the limited number of personnel that are in town during the day and that it is a nationwide issue.

Motion by Rollins, second by Moniz to approve the consent agenda including: December Clerk Report, January Claims, December Senior Center Report, Library Report, Golf Course Report, minutes from December 11th regular session, fire department minutes from December and January, Resolution 2018-01-01 "Authorizing Bank Signers", Resolution 2018-01-02 "Designating Official Newspaper" and liquor license renewal for The Buck Snort and Blossoms. Roll call. 5 Ayes, motion carried.

Kevin Schechinger gave a presentation on the proposed plans for Impact Hill (old high school property).

Third reading of Ordinance #51 – An ordinance adopting the "Code of Ordinances of the City of Oakland, Iowa" was held. Motion by Wede, second by Moniz to approve third reading of Ordinance #51. 5 Ayes, motion carried. Motion by Moniz to adopt Ordinance #51, second by Perkins. Roll call. 5 Ayes, motion carried.

Discussion was held on community building rental policy for nonprofit/government entities. Moniz moved to suspend policy adopted on November 1, 2017 for nonprofit/civic/government groups within Oakland city limits. After discussion, Moniz withdrew motion. Motion by Moniz to form a committee to look in to other community buildings policies and present information at the next meeting. Rollins second. 5 Ayes, motion carried. Rollins and Moniz volunteered to be on the committee.

Upcoming golf course season was discussed. Plan hire a manager for the clubhouse instead of lease this year. Motion by Perkins to apply for a liquor license for the golf course. Second by Newberg. 5 Ayes, motion carried. Motion by Rollins, second by Moniz to sell old golf carts owned by golf course. 5 Ayes, motion carried.

Motion by Wede, second by Rollins to approve Resolution 2018-01-03 "Rescind Resolution 2017-12-02 Approving the Conveyance of Real Estate by the City of Oakland, Iowa" due to too many deed restrictions. Roll call. 5 Ayes, motion carried. Motion by Newberg, second by Perkins to approve Resolution 2018-01-04 "Rescind Resolution 2017-12-03 Approving the Conveyance of Real Estate by the City of Oakland, Iowa" due to too many deed restrictions. Roll call 5 Ayes, motion carried. Discussion was held on disposing of property behind 214 Oakland Avenue. Lots will need surveyed and split. Motion by Perkins to move forward with surveying of the property. Second by Newberg. 5 Ayes, motion carried.

Discussed contracting with Pottawattamie County Animal Control. Rates will be approximately \$5000. Lockwood will ask a representative to attend next meeting to discuss further and answer questions. Lockwood will also contact other communities in the county to see what kind of service they receive.

Miller discussed the erosion in the area between The Buck Snort and the park. Motion by Newberg to get bids to install a culvert. Second by Wede. 5 Ayes, motion carried.

Discussion was held on having city employees drive the ambulance if needed during business hours, if no one else is available. This is something many other cities are doing due to the shortage of fire and rescue personnel in small towns during the daytime hours. Employees would need driver training and CPR. Newberg expressed he would like to see all employees become CPR certified. Motion by Rollins to allow city employees to drive ambulance during work hours if needed, it will not be required at this time but if the employee agrees to participate they would remain on the clock during runs. Second by Newberg. 5 Ayes, motion carried.

Motion by Wede, second by Moniz to approve Engineering Services Agreement with Snyder & Associates for the test well project in the amount of \$4800. 4 Ayes, Rollins abstained due to conflict of interest. Motion carried.

Baragary gave the Crew Report. Burning tree dump. City wide cleanup still going well. Getting truck ready for winter storm later this week.

Miller presented letter received today from property owner's engineer for 318 Oakland Avenue, stating that repairs made to the building appear to make the building safe for the time being. Discussion was held on whether to move the barricades city placed around the building. Lockwood will check with the attorney.

Rollins asked on behalf of Relay for Life is the city will donate a pool pass for the Coaches vs. Cancer event on January 26th. Will put on budget workshop agenda and make a decision at that time.

Lockwood gave the Clerk's Report. Budget Workshop meeting was set for January 22nd at 5:30pm.

Motion by Moniz, second by Wede to adjourn. 5 Ayes, motion carried.

Adjournment 8:41p.m.

Aflac	benefits	383.40
Anderson Services	window washing	165.00
Bains Automotive	vehicle repair	103.64
Bramman, Kris	reimbursement	40.99
City of Oakland	petty cash	98.95
Clark's Electric	repairs/hand dryers	498.85
Council Bluffs Fire Dept	als tier	50.00
EFTPS	payroll liabilities	5802.78
Emergency Medical Products	medical supplies	806.45

EMS Billing Services Inc.	contract service	368.80
Farm Service Cooperative	fuel	505.91
Frontier Communication	telephone/internet/dish	1015.60
Great Western Bank	data processing & ach	152.05
Guyer Machine Shop, Inc.	well repairs	283.00
Hawkins, Inc.	chemicals	2013.00
Housman, Jennifer	water deposit refund	22.20
IAMU	wcisa dues	653.61
IIMC	membership dues	185.00
IMFOA	membership dues	50.00
IMWCA	work comp	1519.00
Iowa Division of Criminal Investigation	background check	15.00
Iowa One Call	contract service	9.00
IPERS	benefits	5170.87
Jefferson Farm & Auto, LLC	tires	422.94
Jennie Edmundson Hospital Pharm	medical supplies	39.79
Journal-Herald	advertising/publishing	189.77
Life-Assist, Inc.	medical supplies	123.02
Lockwood, Marissa	reimbursement	20.29
M K Mills Tree Service, Inc.	contract service	9995.25
Maloney, Margaret	water deposit refund	50.00
Matheson Tri-Gas Inc	chemicals	263.79
Medicaid	provider enrollment fee	560.00
Menards's	repairs	12.98
Mid American Energy Company	utilities	11407.31
Moore, Braeton	reimbursement	1045.00
Napa	repairs	5.88
Nelson, Paige	water deposit refund	65.58
Nishnabotna Valley Rural Electric Coop.	utilities	441.97
Oakland Veterinary Clinic	boarding fees	554.50
Payment Service Network	data processing	139.00
Payroll	wages	15050.93
Pitney Bowes	postage	301.50
Postmaster	postage	152.51
Principal Life	benefits	69.84
Riverside After Prom	community building deposit refund	250.00
SAM's Club Discover	software/hand dryers	1166.59
Sherman Company LLC	pump repairs	1364.00
Snyder & Associates	engineering fees	390.00
Standard Auto Service Corp.	fuel	197.04
Stanek Fire Protection	fire suppression service	125.00
Staples	supplies	88.26
Sunbelt Insurance Group	ServLine premiums	1408.80
Treasurer - State of Iowa	payroll liabilities	1571.00
TRISTAR Benefit Administrators	benefits	251.71
Unifirst Corporation	contract service	67.99
Verizon Wireless	telephone	250.43
W & S Appliance	repair pool refrigerator	140.40
Wellmark BlueCross Blue Shield	benefits	4468.36
Wex Bank	fuel	193.08
Wigen Companies, Inc.	contract service	10960.45
Wimer, Jeff	water deposit refund	67.44
Total		83785.50

General Fund	Income	56671.66	Expense	49386.56
Golf Course Fund	Income	0	Expense	0
Water Fund	Income	60717.85	Expense	79248.62
Sewer Fund	Income	6078.53	Expense	1958.06
Sanitation Fund	Income	13346.43	Expense	13239.51
TIF Fund	Income	9169.07	Expense	0
Debt Service Fund	Income	0	Expense	1755.00
Road Use Fund	Income	23283.24	Expense	10342.40
December Totals	Income	169266.78	Expense	155930.15

Mayor

City Clerk