

OAKLAND CITY COUNCIL  
 SEPTEMBER 12, 2016  
 REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building Council Chambers and was called to order by Mayor Michael O'Brien at 7:00 P.M. Pledge of Allegiance was said. Council Members present were Miller, Moniz, Newberg, Perkins and Strickland. City staff present were Public Works Director Mike Baragary, City Clerk Marissa Lockwood. Also present were Cathey Grosvenor, Robert Strickland, Shirley Shanno, Dave Sturm, Lyle Bentley and Harold Blanchard. Motion by Miller, second by Perkins to approve the agenda. 5 Ayes, motion carried.

O'Brien gave the Mayor's Report. Brown Street is now open. Mosquito fogging working well.

Open forum was held. Cathey Grosvenor asked if the concrete pillar left from the old community building sign could be removed. Baragary stated there are water and gas lines close to it. Possibly have a concrete company cut it off at grade or offer to a business to use for a sign. Lyle Bentley gave an update on the house being built at 420 Park Street. Planning to close on September 15<sup>th</sup>. Invited the Council and Mayor to an open house with the Iowa West Foundation and Industrial Foundation on Wednesday at 2:00 at the house. House at 607 Oak Street has been demolished and that will be the location of the second home built using the Housing Fund. Bentley also informed the Council that the River to River Retro Road Trip will be going through town late Saturday afternoon, line the highway and watch a rolling car show.

Motion by Miller to approve the consent agenda including: August Clerk's Report, September Claims, August Senior Center Report, August Library Report, August Sheriff's Report, minutes from the August 8<sup>th</sup> regular session, Resolution 2016-09-01 "Street Financial Report Fiscal Year 2016" and liquor license renewal for Riverside Lanes. Second by Miller. Roll call. 5 Ayes, motion carried.

Motion by Perkins, second by Moniz to approve the Fire Department consent agenda including claims and minutes from August 29<sup>th</sup>. Roll call. 4 Ayes, Miller abstained due to conflict of interest. Motion carried.

Discussion was held on the proposed donation of the Oakland County Club to the City of Oakland. Newberg and Miller met with the city attorney on September 6<sup>th</sup> to discuss options. Attorney's recommendation is to have the property appraised and to request the last five years of financial records from the Country Club as a starting point. Financials have been provided and are being reviewed. Lockwood is looking at City budget to try to determine if there is any room in the budget for the additional expenses. Motion by Perkins, second by Moniz to have the property appraised. 5 Ayes, motion carried.

Dave Sturm with Snyder & Associates gave an update on the Brown Street Project. Street is open to traffic and the seeding was done just before the rain today. Change order two was presented for adjustment of water valves that were added, fill sand to bring sidewalks to grade and an additional 312 tons of rock that was used due to the rain to allow the project to continue for a total of \$7594.18. Motion by Newberg to approve change order two. Second by Perkins 5 Ayes, motion carried. Motion by Miller, second by Newberg to approve pay request three to Precision Concrete Services in the amount of \$137,000.15. 5 Ayes, motion carried.

Construction of gravel access road for the industrial park site at 41542 Idlewood Road and giving an easement on the City's property. Engineers estimate is \$63,030 for construction of a 500ft gravel road. Motion by Newberg, second by Miller to approve easement and construction of 500ft gravel road, contingent upon construction of new business in the industrial park. 5 Ayes, motion carried.

City wide cleanup has only cost the city approximately \$2200 so far. Motion by Miller, second by Perkins to continue through December pending County approval. 5 Ayes, motion carried.

Strickland discussed nuisance abatement procedures and issuance of municipal citations. Shirley Shanno was present due to nuisance issues with the property at 101 Mulberry. Strickland felt the City should be stricter with following the ordinances for nuisances and have citations issued for offenders not meeting deadlines given by the City. Motion by Moniz, second by Strickland to enforce nuisance ordinance procedures by sending certified letters to the offender giving 10 days to abate the nuisance, if letter is not picked up have the Sheriff's department deliver the letter, if not abated by 10 day deadline then a citation will be issued. Offender will have opportunity for hearing within 10 days of the date of the notice. Be very consistent with enforcing all ordinances. 5 Ayes, motion carried.

OSI Oakland has requested use of the Community Building as an offsite emergency location. Motion by Perkins, second by Newberg to allow use of the building for an offsite emergency location of OSI Oakland. 5 Ayes, motion carried.

Personnel Committee discussion was held. Motion by Miller to approve Resolution 2016-09-02 giving Mike Baragary a salary increase of 3.5% taking his annual salary to \$96,618.94. Second by Newberg. Roll call. 5 Ayes, motion carried.

Baragary gave the Crew Report. Working on replacing piping in the horizontal well. Finished pilot study at water plant to switch to sodium hydroxide instead of lime. Baragary will be giving a presentation on Oakland's split water treatment process at the AWWA conference in Ankeny this week with Snyder & Associates. Striping Main Street this fall. Trying to get asphalt contractor here but has been delayed by the rain.

Lockwood gave the Clerk's Report. Audit completed in August, report was good and received many compliments. Full report will be available in a few weeks. Auditor has asked Lockwood go assist the new clerk in Underwood. Lockwood and Moniz will be attending the Iowa League of Cities Conference September 14-16. Check on timeframe for painting the Freedom Rock.

Motion by Moniz, second by Miller to adjourn. 5 Ayes, motion carried

Adjournment 8:03P.M.

Aflac	benefits	255.60
Anderson Services	window washing	165.00
Applegate Electric	contract service	1250.00
ARMtech Insurance Services	insurance	3704.00
Barco Municipal Products, Inc.	street signs	783.71
Cen Pro	uniforms	269.90
Circa 72	community building deposit refund	250.00
Clark's Electric	wiring at water plant	840.20
Counsel Office & Document	copier lease	201.11
Eckert Plumbing & Sewer Service	repairs	824.26
EFTPS	payroll liabilities	9249.00
EMS Billing Services Inc.	contract service	603.36
Farm Service Cooperative	fuel	348.45
Fire Service Training Bureau	training	50.00
Frontier Communication	telephone/internet/dish	834.33

Great Western Bank	data processing & ach	202.74
Hawkins, Inc.	chemicals	7837.46
Hay, Adam	reimbursement	15.08
HOA Solutions, Inc.	support/move antenna	2220.00
Holtz Service	mower repairs	222.70
IA Dept of Revenue	sales tax	5071.00
IMWCA	workers comp	1683.00
Iowa One Call	contract service	36.00
Iowa Waste Systems, Inc.	dumping fees	1914.81
IPERS	benefits	2913.20
J P Lumber	supplies/repairs	212.67
Jefferson Farm & Auto, LLC	tire repair	27.56
Journal-Herald	advertising/publishing	197.31
M K Mills Tree Service, Inc.	contract service	10097.22
Mangold Environmental Testing, Inc.	analysis	220.00
Matheson Tri-Gas Inc	chemicals	111.09
Meek, Jamie	contract service	340.00
Mid American Energy Company	utilities	34146.61
Municipal Supply, Inc.	supplies	793.87
Muxfeldt Associates	50% audit fee	2500.00
Napa	supplies	47.71
Nishnabotna Valley Rural Electric Coop.	utilities	4114.57
Oakland Historical Society	MidAmerican Energy donation	500.00
Oakland Industrial Foundation	Housing Fund	53757.49
Oakland Pharmacy	ems supplies	77.24
Oakland Veterinary Clinic	boarding fees	155.00
Ogallala Ambulance	refund	750.99
Orkin Pest Control	pest control	1078.62
Payment Service Network	data processing	25.00
Payroll	wages	27897.86
Postmaster	postage	165.56
Pott. Co. Recorder	recording fees	17.00
Pott. Co. Treasurer	transfer station fees	325.00
Precision Concrete Services	pay request #3	137000.15
Principal Life	benefits	69.84
Reed Services	nuisance mowing	50.00
Rose, Sydney	water credit refund	873.14
Ross Chemical System, Inc.	ems supplies	170.25
SAM's Club Discover	training	345.00
Snyder & Associates Inc	engineering fees	11064.99
Standard Auto Service Corp.	fuel	523.35
Staples	office/cleaning supplies	228.25
Sunbelt Insurance Group	ServLine premiums	1230.20
Toyne, Inc.	fire dept. vehicle service	2018.25
Treasurer - State of Iowa	payroll liabilities	907.00
TRISTAR Benefit Administrators	benefits	828.28
Unifirst Corporation	contract service	166.05
Verizon Wireless	telephone	500.38
Vessco, Inc	analysis supplies	239.51
Visa	office supplies	53.82
Wellmark BlueCross Blue Shield	benefits	3673.16
Wex Bank	fuel	274.16
Total		339519.06

General Fund	Income	12803.73	Expense	70417.67
Cap Proj Schueman Pk	Income	0	Expense	1220.00
Cap Proj Housing Fund	Income	23757.49	Expense	43757.49
Water Fund	Income	74960.51	Expense	46542.73
Sewer Fund	Income	6909.74	Expense	3193.60
Sanitation Fund	Income	14001.25	Expense	13644.71
Road Use Fund	Income	21467.87	Expense	118201.57
August Totals	Income	153900.59	Expense	296977.77

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Mayor

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City Clerk